

RED DEER LEADS

Board Meeting Minutes – Oct. 5, 2009

Attendance: Terry Balgobin, Cyril Cooper, Rita Lavin, Michelle Loucks, John MacKenzie, Harley Richards

1. Meeting called to order at 11:50 a.m.

2. Motion by John to approve agenda. Seconded by Michelle. Carried.

3. Motion by Michelle to approve minutes of Sept. 3 board meeting. Seconded by John. Carried.

4. Old Business

A. A. Budget: Michelle will prepare draft budget for review at next board meeting.

Terry suggested that the budget, once approved, be provided to the general membership. He also pointed out that last year's books need to be audited.

B. B. New membership: Cyril reported on initiatives proposed by the Membership Committee. It is looking at member categories and plans to identify and approach the best businesses in each.

Harley provided list of suggestions for prospective members previously provided by existing members.

C. C. Venue: Michelle advised that the North Hill Inn has yet to renew its 2009-10 membership.

Discussion about alternate meeting sites, with Harley advising that Tiffany's Steak House & Lounge is developing new meeting room. He agreed to arrange a meeting with Tiffany's owner Sam Wong after Oct. 17, with Cyril and Terry to attend as well.

Harley raised concern about meal costs, and the fact that the club is paying for more meals than it needs. Discussion about tracking attendance more closely to determine minimum number of meals needed. Rita suggested getting members to sign in at the door. In the meantime, it was agreed that the club's meal commitment be reduced to 30 from 35. Harley to advise Brenda at the North Hill Inn.

D. Lead of the Day: Discussion concerning the process for choosing Lead of the Day.

Cyril urged the use of a vote to select a winner, and other board members agreed.

E. Member feedback: Harley circulated meeting rating sheets completed at earlier club meetings. Terry suggested that this be done on a quarterly basis, and Rita added that the results should be provided to members.

John agreed to collect and compile the rating sheets. These will be distributed every third meeting, beginning Oct. 29.

5. New Business

A. A. Outstanding account: Discussion about one member's unpaid bill for the golf tourney and the circumstances related thereto.

John suggested that specific cancellation policy be in place for events. Terry urged that Social Committee be informed of this.

Motion by Harley to write off outstanding invoice of \$53.50. Seconded by John. Carried.

B. Non-renewals: Michelle agreed to provide list of members who have not renewed membership to the Membership Committee and to the Communications Committee (Harley) so that email list can be updated. Harley will email final notice to those members.

C. Sergeant at Arms: Terry suggested that a sergeant at arms be appointed to oversee meetings.

Michelle suggested that a volunteer for this position be sought at the next meeting.

D. Evening Meetings: Harley advised that the Speakers Committee had raised the idea of reintroducing evening meetings to provide better opportunities for significant speakers (perhaps for the public to attend at a cost), employee development initiatives and improved opportunities for networking. Quarterly meetings were suggested.

Terry agreed that evening meetings in the past were a good setting for networking. Consensus was that evening meetings might be a good idea and for the matter to be raised at the next club meeting.

E. Special event with Alberta Employment and Immigration: Cyril described a proposal by Alberta Employment and Immigration, which would involve a speaker, members of other Leads clubs and provide networking opportunity – to be held during Oct. 29 meeting time.

Rita and John said they understood that the event was to be at no cost to the Red Deer club.

Cyril expressed concerns about short timelines. Michelle said more details would be helpful.

F. Circulation of minutes: Harley advised that some members had asked about getting more information about board activities and wondered about board minutes being circulated to the general membership.

It was agreed that this would be a good idea, with the best approach to post the minutes on the Leads website.

G. G. Committees: Terry requested that list of committees and their members be printed.

Michelle agreed to prepare a member roster with committee affiliations shown.

There was a discussion about the composition of the Executive Committee. Terry suggested that it consist of the elected members (president, past-president, vice-president, treasurer and secretary) with representatives of all committees welcome to attend when they choose or are requested to.

John advised that the bylaws require six directors on the board.

Motion by Harley to appoint Rita to board as a voting member. Seconded by Cyril.

Carried.

6. Motion to adjourn. Meeting adjourned at 1:15 p.m.

Next meeting on Tuesday, Nov. 3 at Tiffany's Steak House and Lounge, with subsequent board meetings to be held at 11:30 a.m. on the first Tuesday of every month.